

**SA: Ready to Work Advisory Board
Employer Engagement Subcommittee
Meeting Minutes
Meeting Room at VelocityTX Community Resource Center
1305 E Houston St, San Antonio, TX 78205**

**Monday, December 12, 2022
1:00 p.m. - 2:30 p.m.**

SUBCOMMITTEE MEMBERS PRESENT:

Jennifer Cantu
Joseph Garcia
Paul Garza
Ben Peavy
Stephanie Talley
Councilmember Pelaez

SUBCOMMITTEE MEMBERS ABSENT:

Jordan Hooten
Jarvis Moore

STAFF PRESENT:

Christina Ramirez, City Attorney's Office
Amy Contreras, Assistant to the Director, Workforce Development Office
Mary Mills, Advisory Board Staff Liaison
Michael Ramsey, Executive Director, Workforce Development Office

A. CALL TO ORDER

Ms. Cantu called the meeting to order at 1:34 p.m. after a quorum was established.

B. PUBLIC COMMENT

No comments.

C. APPROVAL OF MINUTES

Ms. Cantu asked members to review the Employer Engagement Subcommittee Minutes of November 14, 2022. Councilmember Pelaez motioned to approve the minutes, and Mr. Garcia seconded. The subcommittee voted unanimously to approve the minutes.

D. INDIVIDUAL ITEMS

1. Ready to Work Program Update

Mr. Ramsey presented statistics on the number of people in each phase of the program pipeline. This included the program goals for the remainder of the first program year and which trainings participants have chosen so far. He discussed how the presentation of the program data has changed slightly since the last meeting.

Ms. Cantu asked if there is data that could be presented on when the pledged employers can expect to see participants finish their training. Ms. Contreras explained that the different training providers enter the data in different ways, so it is difficult to get a full picture at this time, but is a goal the WDO team is working towards.

2. Ready to Work Target Occupation Review

Ms. Matta-Barrera presented the new data on the Ready to Work target occupations, and highlighted the jobs that should be monitored going forwards. She also showed the number of Ready to Work participants who signed up for training in each field. The Subcommittee discussed why some jobs may be being pursued more than others by participants.

Ms. Matta-Barrera showed the data for new occupations that should be considered and possibly added to the target occupation list (paralegals and legal assistants, special education teachers for kindergarten, elementary, middle schools and secondary schools, and dental hygienists). Ms. Cantu asked the members if they had any feedback before recommending these occupations to the Advisory Board, but the members generally agreed with the recommended additions.

3. SA WORX Employer Engagement Update

Mr. Mammen discussed the TPM collaborative meetings that SA WORX has held recently, the information shared with employers at those meetings, and employer feedback. He also discussed the current plans for future collaborative meetings.

Mr. Mammen then summarized the recent employer roundtables and the topics that they have been focused on.

4. Discussion on Subcommittee Vacancies

Ms. Cantu informed the Subcommittee about the current vacancy since the departure of Dr. Carson and asked the members to brainstorm recommendations for candidates they think would suit the Subcommittee.

E. STAFF MEMBER COMMENTS

Mr. Ramsey explained the prospective upcoming changes in the Workforce Solutions Alamo plan, and how the Advisory Board and WDO staff will be monitoring to make sure that Ready to Work continues to be aligned with WSA guidance.

Mr. Ramsey summarized the important Ready to Work events in the past month.

Ms. Cantu proposed changing the frequency of the subcommittee meetings to bimonthly and asked the Subcommittee members for their input. Everyone agreed that meeting every other month would be better for the subcommittee and that this decision should be voted on by the Advisory Board at the next meeting.

Councilmember Pelaez told the subcommittee about a recent trade mission to India that he was a part of, and informed the members about the company representatives they met with who were interested in learning more about Ready to Work.

F. Future Agenda Items

No future agenda items.

G. Adjourn

Meeting adjourned at 2:38 p.m.